



Community Development Department
 18070 Collins Avenue, 3rd Floor Sunny Isles Beach, Florida 33160
 Phone: (305) 792-1772 Fax: (305) 792-1569

Outdoor/Indoor Special Event Permit Application (Chapter 233-Special Events)

Must be Submitted at Least Thirty (30) Business Days Prior to Date of Event
0/49people \$0.00-50/249people \$100.00-250/499people \$500.00-500 and above \$1,000.00
\$15.00 Fee for Revised Permit Approvals

Premise Type (check one):		Residential ()	Commercial ()
Applicant			
Address of Event		City	State Zip
Phone#	Fax#	E-mail:	
Property Owner/Corp			
Address of Event		City	State Zip
Phone#	Fax#	E-mail:	
Event Manager/Supervisor:			
Address of Event		City	State Zip
Phone#	Fax#	E-mail:	
Emergency Contact:		Phone#	Fax# E-Mail:
Address		City	State Zip
Description of Event: _____			
Location of Event: _____			
Music/Broadcast (specify): _____			
Date of Event:		Hours of Event:	Number of Guests:
Insurance Required		<input type="checkbox"/> Yes <input type="checkbox"/> No	Hold Harmless Required <input type="checkbox"/> Yes <input type="checkbox"/> No
Police presence requested?		<input type="checkbox"/> Yes <input type="checkbox"/> No	No. of Police Officers needed: _____
Lifeguard presence requested?		<input type="checkbox"/> Yes <input type="checkbox"/> No	No. of Lifeguards needed: _____
To cancel Lifeguards without penalty, call the Sunny Isles Beach Cultural and Human Services Dept. 48 hours prior to the event			
THIS APPLICATION DOES NOT APPROVE ANY ALCOHOL, NIGHTCLUB, OR ANY UNAUTHORIZED USES.			
Affidavit of Applicant			
This application is for the event as described herein and that event for which a permit is hereby requested does not constitute a threat to public safety; constitute a danger or impediment to the normal flow of traffic; or constitute a potential disturbance of the peace and quiet of the persons outside the premises where the event is located. Furthermore I understand that any permit that may be granted based on this application is subject to enforcement under the City Code of Ordinances and must be surrendered upon demand to the City Community Development Dept. and/or Sunny Isles Beach Police Dept. I also understand that, based on the description of my event, I may be required to have Lifeguards or Police Officers presence, at an additional cost.			
Notarized Signature of Applicant		Notarized Signature of Property Owner	
<input checked="" type="checkbox"/> Signature of Applicant		<input checked="" type="checkbox"/> Signature of Property Owner	
Date		Date	
Subscribed and Sworn before me this _____ day of _____ (year) _____ by _____		Subscribed and Sworn before me this _____ day of _____ (year) _____ by _____	
Check one: <input type="checkbox"/> Personally Known <input type="checkbox"/> Produced Identification Type of Identification (if any) _____		Check one: <input type="checkbox"/> Personally Known <input type="checkbox"/> Produced Identification Type of Identification (if any) _____	
Notary Public	Notary Stamp	Notary Public	Notary Stamp
My Commission Expires		My Commission Expires	