



CITY OF SUNNY ISLES BEACH CODE COMPLIANCE

WARNING

Although you may not have had any warnings or violations, this notice is to advise you that warnings will not be issued, and the City of Sunny Isles Beach is enforcing a zero tolerance policy effective immediately. Following Miami-Dade County's Emergency Orders and the Moving to a New Normal Handbook, the City will close any business that is not following these guidelines and the establishment may be subject to a fine of \$500 pursuant to City Code Chapter 29. To reopen, businesses must follow the necessary steps outlined in all Miami-Dade County Emergency Orders and the Moving to a New Normal Handbook.

City of Sunny Isles Beach
Code Compliance Department
18070 Collins Avenue, Sunny Isles Beach, FL 33160
codecomplaints@sibfl.net | [305.792.1760](tel:305.792.1760)

Amended September 9, 2020



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For your convenience, the following pages include the key guidelines issued by Miami-Dade County and the State of Florida that Sunny Isles Beach Code Compliance Officers will be looking for when inspecting your business. These are just some of the main guidelines required of businesses. Establishments and facilities must follow all the guidelines listed in County Emergency Orders 20-20, 24-20, 28-20 and all applicable amendments, and the County's Moving to a New Normal Handbook.

Please ensure your business is in compliance and you are ready for any random inspections by the City of Sunny Isles Beach, Miami-Dade County and the State of Florida. Reports or suspicions of non-compliance to the New Normal may result in further inspections of all items listed in the New Normal Handbook. Closures issued by the County or State will be enforced by Code Compliance officers.

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MIAMI-DADE COUNTY COVID-19 COMPLIANCE CHECKLIST

In the event an establishment is not in compliance with Miami-Dade County New Normal guidelines, the establishment must promptly close and comply with the following conditions:

- Keep the establishment closed for a minimum of 24 hours.*
- Take all necessary measures to come into compliance with County requirements listed in Emergency Order 28-20 and the New Normal Handbook.*
- Execute the Attestation of Compliance demonstrating that the review has been completed and the required measures have been taken, and send to Miami-Dade County and the City of Sunny Isles Beach.*
- Understand that future violations could result in additional closures, a minimum fine of \$500, and up to 180 days in jail.*

SEND ATTESTATION OF COMPLIANCE TO

Miami-Dade County at covid19businessviolations@mdpd.com

(or by mail to Special Patrol Bureau/Incident Management Team, 1501 NW 79th Avenue, Doral, FL 33126)

AND

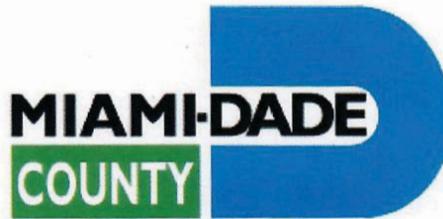
City of Sunny Isles Beach at codecomplaints@sibfl.net

(or by mail to the City of Sunny Isles Beach, Attn: Code Compliance, 18070 Collins Avenue, Sunny Isles Beach, FL 33160)

SUBSEQUENT VIOLATIONS

Each time an establishment that has submitted an attestation of compliance is found not in compliance with Emergency Order 28-20 and all applicable emergency orders, such establishment shall close again. Before reopening a second or subsequent time, the owner or authorized agent of the establishment must:

- Submit a compliance plan to the County.*
- Receive written approval by the County Mayor or County Mayor's designee that the compliance plan is approved and that the establishment may reopen.*



MIAMI-DADE COUNTY EMERGENCY ORDER 28-20

WHEREAS, section 252.38(3)(a), Florida Statutes, gives authority to political subdivisions to declare and enact a State of Local Emergency for a period of up to seven days, thereby waiving the procedures and formalities otherwise required of the political subdivision by law; and

WHEREAS, on March 1, 2020, the Governor of Florida issued Executive Order Number 20-51, directing the State Health Officer and Surgeon General to declare a Public Health Emergency due to the discovery of coronavirus disease 2019 (COVID-19) in Florida; and

WHEREAS, on March 9, 2020, the Governor of Florida issued Executive Order Number 20-52, declaring a State of Emergency for the State of Florida related to COVID-19; and

WHEREAS, on March 12, 2020, the County Mayor declared a State of Local Emergency for all of Miami-Dade County; and

WHEREAS, on May 15, 2020, the County Mayor issued Emergency Order 23-20, which ordered the opening of certain retail and commercial establishments in accordance with the "The New Normal" Handbook; and

WHEREAS, in order to mitigate a surge in COVID-19 cases in Miami-Dade County, on July 2, 2020, the County Mayor issued Emergency Order 26-20 in order to close certain indoor spaces and outdoor spaces where groups of people congregated without physical distancing, with additional amendments on July 3, 2020, July 9, 2020, and August 5, 2020; and

WHEREAS, actions taken at the beginning of July to close certain establishments, impose a curfew, and expand the application of physical distancing and facial covering requirements served to mitigate the spread of COVID-19 and reduce the daily positivity rate and the number of people in hospitals, in ICU beds, and on ventilators; and

WHEREAS, as positive case rates and hospitalizations due to COVID-19 in Miami-Dade County have stabilized and begun declining, the County will be allowing for certain activities to resume that pose less of a threat for transmission of the virus; and

WHEREAS, section 8B-7(2)(f) of the Code of Miami-Dade County ("Code") authorizes the County Mayor to order the closure of any commercial establishment; and

WHEREAS, sections 8B-7(2)(e) and (o) of the Code authorize the County Mayor to limit the movement of persons inside Miami-Dade County in order to safeguard life and health; and

WHEREAS, the safety and welfare of all the residents of Miami-Dade County is paramount,

THEREFORE, as County Mayor of Miami-Dade County, I hereby order:

1. a. With the exception of establishments listed in paragraph 4 below, every retail and commercial establishment and any other establishment or facility (collectively, “establishment”) in Miami-Dade County is permitted to open, and remain open, provided that each such establishment complies with the following requirements at all times:

- i. the requirements in paragraph 2 below;
- ii. the applicable activity-specific requirements in the “Moving To A New Normal Handbook,” attached as Exhibit A, as amended (the “Handbook”);
- iii. the facial covering requirements in Emergency Order 20-20, as amended; and
- iv. the entry of County or municipal personnel onto the establishment’s property for the sole purpose of inspection for compliance with this order.

b. In the event that an establishment is not in compliance with (i) – (iv) above, the establishment shall immediately close. Before reopening, the owner or authorized agent of the establishment must comply with all of the following conditions:

- i. Review this order, keep the establishment closed for a minimum of 24 hours, and take all necessary measures to come into compliance with the requirements of this order;
- ii. Execute the attestation attached hereto as Exhibit B demonstrating that the review has been completed and the required measures have been taken; and
- iii. Submit the executed attestation by email to covid19businessviolations@mdpd.com or by mail to Special Patrol Bureau/Incident Team, 1501 NW 79th Ave., Doral, FL 33126.

c. Each time that an establishment that has previously submitted an attestation pursuant to subparagraph (b) above is not in compliance with subparagraph (a) above or (d) below, such establishment shall close again. Before reopening a second or subsequent time, the owner or authorized agent of the establishment must comply with both of the following conditions:

- i. Submit a compliance plan to the County; and
- ii. Receive written approval by the County Mayor or County Mayor’s designee that the compliance plan is approved and that establishment may open.

d. Restaurants and other food service establishments with seating for more than eight people shall close for on-premises dining between the start of the curfew as determined in Emergency Order 27-20 and 6:00 am the next morning. Notwithstanding the foregoing, such establishments may operate their kitchens for the purpose of providing delivery services, pick-up or take out services. Employees, janitorial personnel, contractors and delivery personnel shall be allowed access to such establishments at all times.

2. As a condition of opening, all establishments shall, as set forth in the Handbook:
 - a. post CDC signage in public locations emphasizing measures to “Stop the Spread” and to exercise social responsibility;
 - b. train all personnel in new operating protocols and modifications to existing codes of conduct to deal with COVID-19 issues;
 - c. reduce seating in breakrooms and common areas to ensure a minimum physical distance of six feet between people, and where possible, establish a single point of entrance;
 - d. post a contact email address, telephone number or both for employees and customers to raise questions or concerns;
 - e. if faced with infection from on-site personnel, immediately report the number of infected persons, time of infection, and proposed remediation plan to the Florida Department of Health, as further specified in Exhibit A;
 - f. enhance sanitization of all common areas and frequent touch points;
 - g. place trash containers for facial coverings and other personal protective equipment near exits, entrances, and other common areas;
 - h. comprehensively clean establishments each night, including thoroughly disinfecting all frequent touch points and emptying all trash receptacles using solid waste bags that are double-bagged and securely sealed;
 - i. install hand sanitizer at entry points and throughout the property;
 - j. use reasonable efforts to ensure that on-site customers, employees, contractors, and vendors maintain appropriate social distancing, as recommended by the then-current CDC guidelines, which may include, but are not limited to, marking floors at appropriate intervals or providing other visible systems to identify the appropriate social distance; and
 - k. comply with any restrictions or requirements imposed pursuant to any Executive Order issued by the Governor, including, but not limited to, building capacity restrictions.
3. General Provisions:
 - a. No establishment is required to comply with the provisions listed as “recommendations” in the Handbook, but all businesses are strongly urged to follow those recommendations to the maximum extent possible. However, activity and site-specific restrictions and requirements listed in the Handbook in **bold** must be followed by all applicable establishments.
 - b. Where social distancing is required, those social distancing requirements shall not apply to members of the same family, defined as an individual and spouse, domestic partner, parents, children, or legal guardians who reside in the same household, and inclusive of children whose custody is shared between two parents in different households.
4. The following establishments remain closed:
 - a. bars, pubs, night clubs, ballrooms both stand alone and incident to any hotel, banquet halls, cocktail lounges, cabarets, hookah lounges, and breweries, provided, however,

- that such venues, if licensed as a public food service establishment pursuant to chapter 509, Florida Statutes, may only sell food and alcoholic beverages for onsite consumption in conformance with the rules for restaurants set forth in the Handbook;
- b. movie theaters, concert houses, convention spaces, auditoriums, playhouses, bowling alleys, arcades, indoor amusement facilities, and adult entertainment;
 - c. concerts, conventions, and other temporary events, except outdoor events which may be held with appropriate social distancing, such as attendees remaining in their own cars.

5. Any establishment that has an on-site employee or contractor who tests positive shall close until one of the following conditions is met:

- a. the establishment is deep-sanitized and employees who were in close contact with the positive employee or contractor have been tested and cleared by a medical professional as being COVID-19 free or do not report to work for 14 days after the date the positive employee or contractor was last onsite; or
- b. 14 days from the date such employee or contractor was last onsite at such establishment if deep-sanitization is not performed.

Where an establishment has multiple floors or structures, or has a square footage in excess of 10,000 square feet, only those structure(s), floor(s), or area(s) where the infected person was present are required to be deep-sanitized as a condition of re-opening, and only those employees working in such structure(s), on such floor(s), or who came into contact with the positive employee or contractor must be tested or must not report to work for 14 days after the date the positive employee was last on-site.

Under no circumstances shall an employee or contractor who has tested positive report to work at an establishment until that employee is cleared by a medical professional as being COVID-19 free.

6. Restaurants in the unincorporated municipal service area that comply with the foregoing requirements may also provide outdoor dining areas in accordance with the provisions set forth in Exhibit C.

7. This order does not affect or limit the operations of Miami-Dade County, any public utility, any municipality, the Miami-Dade County School District, or any state or Federal office or facility, except that such entities shall abide by the restrictions of any County, municipal, state or Federal emergency order, as applicable.

8. This order does not limit the number of persons who may be physically present at any religious service. Persons attending religious services are urged, but are not required, to practice social distancing, such as keeping six feet between persons and limiting group size to that necessary to accomplish physical distancing.

9. Notwithstanding any other emergency order and section 33-28(D)(3) of the Code to the contrary, in both the incorporated and unincorporated areas of Miami-Dade County, (a) the

maximum daytime and overnight occupancy for short-term vacation rentals shall be up to a maximum of two persons per bedroom plus two additional persons per property not to exceed a maximum of ten persons, and (b), excepting short term vacation rentals where otherwise permitted that are located in structures operated in whole or in part as condominiums or hotels, new rental agreements shall not be entered into except on a monthly basis.

10. After a tropical storm or hurricane warning has been issued, or after a declaration of a state of emergency due to a tropical storm or a hurricane, for all or part of Miami-Dade County: (i) hotels, motels or other commercial lodging establishments may allow in-person dining at on-premises restaurants without limitation and may exceed social distancing requirements or capacity limitations in ballrooms and meeting rooms for the purpose of temporary sheltering or other emergency response purposes, and (ii) any facility designated as a shelter pursuant to any state, county, or municipal emergency management plan, and any county or municipal facility being used for emergency management purposes, shall be exempt from social distancing requirements or capacity limitation and may allow in-person dining without limitation at such facility. These provisions allowing for the lifting of restrictions to address the community's needs to respond to a tropical storm or a hurricane shall only be in effect for the duration of the declared emergency or hurricane or tropical storm warning unless terminated earlier by executive order.

11. The provisions of this order shall serve as minimum standards. Municipalities may impose more stringent standards within their jurisdictions.

12. Emergency Order 23-20, as amended by amendment nos. 1, 2, 3, 4, and 5, is repealed.

13. Emergency Order 26-20, as amended by amendment nos. 1, 2, and 3, is repealed.

14. All other prior emergency orders remain in effect except to the extent modified by this order. This order supersedes any conflicting provision of any prior order.

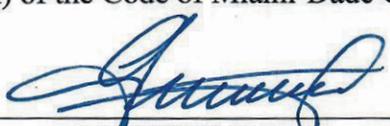
15. This order shall expire upon the expiration of the existing Miami-Dade County State of Local Emergency, provided, however, that if such State of Local Emergency is extended, this order shall also be deemed to be extended for the duration of such extension order. This order may be cancelled earlier by action of the County Mayor.

16. This order shall be effective as of 12:01 a.m., on Monday, August 31, 2020.

17. This order shall be provided to all appropriate media consistent with the requirements of section 8B-7(2)(n) of the Code of Miami-Dade County.

Enacted:

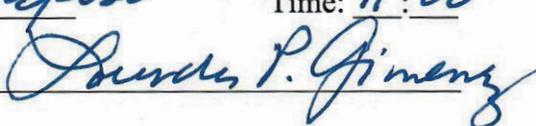
Signed: _____


COUNTY MAYOR

Date: 8/28/2020

Time: 11:06

Witness: _____



Cancelled:

Signed: _____

COUNTY MAYOR

Date: _____

Time: __: __

Witness: _____



COVID-19 INSPECTION CHECKLIST: ALL BUSINESSES & FACILITIES

- Gatherings must be fewer than 10 people.*
- People working in or visiting establishments or facilities must follow social distancing guidelines of 6 feet distance between people.*
- Facial coverings must be properly worn inside businesses and commercial establishments.*
- Wash hands and/or use hand sanitizer often.*

FACILITIES MUST IMPLEMENT THE FOLLOWING PROCEDURES:

- Placement of trash containers for face masks and other personal protective equipment (PPE) near exits, entrances and other common areas.*
- Posting CDC signage in publicly trafficked locations emphasizing measures to "Stop the Spread of Germs" and to exercise social responsibility.*
- Designating quarantine rooms for infected individuals and deep clean after use.*
- Installing hand sanitizer at entry points and through site.*
- Post a contact email address, telephone number or both for employees and customers to raise questions or concerns.*



COVID-19 INSPECTION CHECKLIST: ALL BUSINESSES & FACILITIES

EMPLOYEE PROTECTION

- Enforce personal protective equipment (e.g., face masks, gloves).*
- Ensure employees (and customers) stay more than 6 feet apart (use visual markers to help with implementation).*
- Enhanced sanitization of all common areas/touch points (doors, stairwell handles, light switches, elevator switches, etc.).*

NON-EMPLOYEE PROTECTION

- Visually mark separation 6 feet apart for areas where people would group (e.g., queues & elevators).*
- Discourage entry to site of visitors and contractors, unless needed for operations.*
- Eliminate car valet services, unless self-parking is unavailable. Where self-parking is unavailable, valet may be utilized. Valet operator will step away 6 feet after opening car door (visual markers should be placed on the ground to assist). After parking, vehicle operator will switch or sanitize gloves prior to servicing the next vehicle.*
- Set up self-checkout lines and contactless payments, as applicable.*



COVID-19 INSPECTION CHECKLIST: RESTAURANTS

In addition to this checklist, restaurants must comply with the guidelines for all businesses listed on pages 11 and 12.

Effective August 31, 2020, indoor dining restaurants are allowed to operate at 50% capacity, with six people maximum at a table, social distancing and facial coverings.

Restaurants and food service establishments with seating for more than eight people shall close for on-premises dining between 10 pm and 6 am the next morning. Such establishments may operate their kitchens for the purpose of providing delivery services, pick-up or take out services. Employees, janitorial personnel, contractors and delivery personnel are allowed access to such establishments at all times.

- HVAC systems must run with the fan on while customers and/or employees are in the establishment (not set to "auto"). Any doors and windows must be open in order to allow for maximum air flow and circulation.*
- Glove use is to be reserved to employees involved in direct food preparations.*
- All restaurant employees are considered to be food handlers and must wear masks.***
- Must have self-dispensing hand sanitizer or handwashing station at the entrance.*
- Trash bins with lids that open without the need to touch the lids must be placed and available for use in all entrance areas.*
- Must put in place a disposal plan for safe handling and dispensing of used PPE in restaurants and relevant exterior areas.*
- All restaurants must create visible floor markings for appropriate 6 foot distancing for each party in any waiting areas, whether exterior or interior.*
- Distinct areas must be created for customer waiting, order pickup/take out & third-party delivery services.*
- Must introduce plexiglass barriers at tills and counters as an additional level of protection for staff.*



COVID-19 INSPECTION CHECKLIST: RESTAURANTS

In addition to this checklist, restaurants must comply with the guidelines for all businesses listed on pages 11 and 12.

- Customers must wear masks at all times unless seated at a table and actively engaged in eating or drinking.*
- A per table party limit of 6 persons must be maintained whether seating is indoors or outdoors.*
- All bar counters must remain closed to seating.***
- Tables must be arranged such that the distance from **the back of one chair to the back of another chair is at least 6 feet apart** and guests face each other from a distance of at least 3 feet.*
 - Three feet of internal table distance does not apply to parties consisting of one household unit. In order to facilitate compliance with these distancing requirements, restaurants must establish a procedure to inquire from arriving parties whether or not they consist of one household unit.*
- Outdoor dining areas are not located on any private or public road, drive aisle, or public sidewalk.*
- Outdoor cooking or food preparation is prohibited.*
- Tables and chairs in outdoor dining areas shall not be arranged in such a manner as to impede pedestrian access to the food service establishment or create an environment in which social distancing is difficult.*
- All restaurants must employ **some form of in-dining room handwashing station** method that allows staff to wash their hands before and after coming into physical contact with table contents. Hand sanitizers can be used as an additional measure but should not replace handwashing.*
- No self-service of any kind.***
- Music shall be eliminated or set at a decibel level below that of a normal conversation.*



COVID-19 INSPECTION CHECKLIST: RETAIL

In addition to this checklist, retail locations must comply with the guidelines for all businesses listed on pages 11 and 12.

- Enable single point of entrance.*
- Facial coverings must be worn inside a retail establishment.*
- Install hand sanitizing dispensers or make sanitizer available at entrances and in common areas.*
- Space out customer queues for fitting rooms and at cashiers with floor markers (every 6 feet).*
- Limit the number of staff and customers to state requirement up to a maximum of 50% of mall/store occupancy.*
- Place signs outside and inside the elevators to limit capacity to 4 passengers, with visual markers for passengers to stand on.*
- Cart handles and basket handles must be sanitized between uses.*



COVID-19 INSPECTION CHECKLIST: SALONS, MASSAGE, TATTOOS, PERSONAL GROOMING

In addition to this checklist, salons, massage, tattoo and personal grooming locations must comply with the guidelines for all businesses listed on pages 11 and 12.

- Within the shop, a minimum of 6 feet distance must be maintained between customers, except for families residing at that same dwelling.*
- Capacity limited to 50% of building occupancy as required by law.*
- As possible, install plexiglass barrier between salon chairs.*
- Employees to wear masks and gloves at all times; the use of face shields is strongly encouraged.*
- Only the customers receiving the service may enter the shop (except for an adult accompanying a minor or someone requiring assistance).*
- Employees must not share tools.*
- Service providers and artists must wear single-use aprons.*
- Any face-to-face service requires a face shield being worn by the groomer/stylist.*
- Customers to wear face masks (coverings may be removed for a short time to perform face services).*
- All services require an appointment; appointments must be recorded for tracking purposes and for the notification of others that may have been present in the shop, if a positive COVID-19 case is reported.*
 - Customers must wait outside of the business (practicing social distancing) or in their cars until they are called for their appointment.*
 - A paging system may be utilized similar to what restaurants use, so that customers do not congregate outside of or around the shop.*
 - Walk-ins are prohibited.*